

CARL SANDBURG COLLEGE

(594<sup>th</sup> Meeting)

Regular Meeting – November 15, 2005

CALL TO ORDER: The regular meeting of the Board of Trustees of Carl Sandburg College was held in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois, on Tuesday, November 15, 2005, at 7:00 p.m.

ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson  
Mr. John A. Kraus, Vice Chairperson  
Mr. Bruce A. Lauerman, Secretary  
Mr. Jack P. Ball  
Mr. Thomas H. Colclasure  
Mr. John T. Huston  
Mr. William C. Robinson  
Ms. Paige Rohweder, Student Representative

Absent: None

Others: Mr. Thomas A. Schmidt, President; and Ms. Mary Buckingham, Recording Secretary. Administration: Ms. Gena Alcorn, Mr. Larry Benne, Ms. Sherry Berg, Ms. Lisa Blake, Mr. Larry Byrne, Ms. Sally Day, Ms. Robin DeMott, Ms. Marnie Dugan, Ms. Lisa Hanson, Ms. Gwen Koehler, Ms. Carol Kreider, Ms. Misty Lewis, Ms. Elaine Long, Ms. Beverly Naslund, Mr. Steve Norton, Mr. Mark Pfleiger, Mr. Robert Richardson, Mr. Samuel Sudhakar, Dr. Lori Sundberg, Dr. Connie Thurman, and Mr. Mike Walters. Faculty: Ms. Jan Lundeen and Ms. Cynthia Thompson. Staff: Ms. Angela Strom, Staff Representative; Mr. Dan Yassenko, Ms. Jan Hipple, Ms. Kathy Lagnese, Mr. Ron Hunt, Ms. Terry Tiller, Ms. Cheryl Cummings, and Mr. Bruce Tracy . Others: Dr. Goldfarb, President Western Illinois University; Mrs. Goldfarb, Mr. Jeff Bonick, Ms. Jackie Overstreet, Ms. Marcia Bullis, Ms. Deb Simmons, students, and a representative of the media.

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Items from the Floor: The CSC Women’s Cross Country Team presented the Second Place Region IV Championship Trophy to the Board. They won the trophy at the Waubensee College meet on October 29, 2005. Team members are: Karen Brophy, Danielle Farrell, Megan Hurd, Nancy King, and Krista Winters. They are coached by Mr. Bruce Tracy.

Ms. Lisa Blake, Chief Financial Officer/Treasurer, presented a plaque/certificate to the Board for CSC achieving excellence in financial reporting. This certificate is presented by the Government Finance Officers Association of the United States and Canada to government units whose Comprehensive Annual Financial Reports (CAFR’s) achieve the highest standards in government accounting and financial reporting.

EduNet Intergovernmental Agreement-Western Illinois University:

Mr. John Huston moved and Mr. Jack Ball seconded to approve the EduNet Intergovernmental Agreement between Carl Sandburg College and Western Illinois University. This will enable Carl Sandburg College to partner with Western Illinois University in bringing educational services to Carl Sandburg College facilities, as well as K-12 schools who are interested in offering this service in their communities.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Closed Session  
7:24 p.m.:

Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve a request for a Closed Session to discuss collective negotiating matters between the public body and its employees or their representatives; and to consider “pending and imminent” litigation.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

RECONVENE  
7:47 p.m.:

The Regular Meeting of the Board reconvened at 7:47 p.m.

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ROLL CALL:

Present: Dr. D. Wayne Green, Chairperson  
 Mr. John A. Kraus, Vice Chairperson  
 Mr. Bruce A. Lauerman, Secretary  
 Mr. Jack P. Ball  
 Mr. Thomas H. Colclasure  
 Mr. John T. Huston  
 Mr. William C. Robinson  
 Ms. Paige Rohweder, Student Representative

Absent: None

Sandburg Education  
 Association Contract  
 Extension:

Mr. John Kraus moved and Mr. Bruce Lauerman seconded to approve the Carl Sandburg College Board of Trustees bargaining team recommendation to extend our rolling, collective bargaining agreement to cover fiscal years 2009 and 2010, which includes the following salary/wage adjustments:

Employees	FY-2009	FY-2010
Faculty	4.0% (including movement) on the faculty schedule.	4.0% (including movement) on the faculty schedule
Effective	Start of 2008-2009 academic year	Start of 2009-2010 academic year
Classified (including regular part time)	4.0% (including movement) on the classified schedule.	4.0% (including movement) on the classified schedule
Effective	7/1/2008	7/1/2009

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Remove from  
 Consent Agenda-General:

Mr. Jack Ball requested that the October 27, 2005, minutes be removed from the Consent Agenda-General and acted upon separately. Hearing no objections, Chair Green stated that the minutes would be removed from Consent.

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Consent Agenda-General: Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve the following items under the Consent Agenda-General:

- bills for the month of October 2005,
- appointment of Criminal Justice Advisory Committee: Ms. Wanda Bass, Dr. Michael Hazlett, Sgt. Dean Blust, Lt. Randy Turnquist, Ms. Rene Cullett, Mr. Andy Bonis, Mr. Jeffery Hamer, Lt. David Christenson, and Ms. Angie Barker.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Approval of Minutes: Mr. Bruce Lauerman moved and Mr. Tom Colclasure seconded to approve the minutes of the October 27, 2005, meeting of the Board.

MOTION: On roll call vote, five members voted “Aye”; none voted “Nay”; two members “Abstained.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Consent Agenda-Personnel: Mr. Bruce Lauerman moved and Ms. Paige Rohweder seconded to approve the following items under the Consent Agenda-Personnel:

- employment of Mr. Phillip Jennings, Retention Specialist, reflecting Mid-Management, Level IV, Address 7, at an annual salary of \$31,620, prorated, effective November 16, 2005 (this position is Title III grant funded),
- resignation of Ms. Salinda Jo Branson, Financial Aid Assistant, effective November 9, 2005,
- employment of Ms. Patty Jo Bailey, Financial Aid Assistant, reflecting Mid-Management, Level IV, Address 5, at an annual salary of \$29,720, prorated, effective December 1, 2005.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Financial Reports: Mr. Tom Colclasure moved and Mr. Bruce Lauerman seconded that the minutes reflect receipt of the financial reports.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Risk Management Program Update: Mr. John Huston moved and Mr. Bruce Lauerman seconded to approve an updated Risk Management Program.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Tentative Tax Year 2005 Levies: Mr. John Huston moved and Mr. John Kraus seconded to approve the adoption of the tax resolutions and certificates as presented and the filing of the same along with legal documents with all county clerks in the district including: the resolution in accordance with Chapter 110 ILCS Section 805/3-14.3 of the Public Community College Act informing the public of a notice of intent to increase tax levies and publication of the resolution.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Tentative Tax Year 2005 Levies: Mr. John Kraus moved and Mr. Bruce Lauerman seconded to approve the adoption of the tax resolution adopting the tentative tax levies.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Public Hearing: Mr. Bruce Lauerman moved and Mr. Tom Colclasure seconded to approve to hold a Public Hearing on Tax Levy 2005 for December 15, 2005, at 6:45 p.m. in the A. Lewis Long Conference Room (E200), Carl Sandburg College, Galesburg, Illinois.

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MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

FY2005 Audit Report: Mr. Bruce Lauerman moved and Mr. Bill Robinson seconded to approve the FY2005 financial audit as presented. The audit was presented by Mr. Jeff Bonick, Clifton Gunderson LLP.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Annual Financial Report: Mr. Bruce Lauerman moved and Mr. John Kraus seconded to approve to publish the Annual Financial Report.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Resolution-Illinois  
Community College System  
Procurement Consortium: Mr. Bruce Lauerman move and Mr. Tom Colclasure seconded to approve a resolution recognizing the Illinois Community College System Procurement Consortium (ICCSPC) program and authorizing participation therein by Carl Sandburg College.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

Health and Dental  
Insurance Program: Mr. Jack Ball moved and Mr. Tom Colclasure seconded to approve a wholly funded health program with BlueCross BlueShield of Illinois and a wholly funded dental plan through Guardian effective January 1, 2006.

MOTION: On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

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Health and Dental  
Insurance Broker:

Mr. Tom Colclasure moved and Mr. John Kraus seconded to approve Ms. Deb Simmons, BlueCross BlueShield of Illinois Senior Marketing Executive, and Ms. Marcia Bullis with the Bullis & Sundberg LLC Insurance Agency to serve as the broker for the wholly funded health program with BlueCross BlueShield of Illinois and a wholly funded dental program with Guardian for one year effective January 1, 2006.

MOTION:

On roll call vote, seven members voted “Aye”; none voted “Nay.” Motion carried. Faculty Representative “Absent”; Staff Representative voted “Aye”; Student Representative voted “Aye.”

PRESIDENT:

President Schmidt reported that the Department of Commerce and Economic Opportunity will hold four *Keep Illinois Warm* workshops at CSC. The dates for these workshops are: November 17, 2005, December 8, 2005, January 10, 2006, and January 11, 2006.

President Schmidt said that he and Mr. Samuel Sudhakar will attend the ICCCA (Illinois Council of Community College Administrators) Conference in Collinsville Thursday. The CSC EduNet project has been selected to receive an award.

President Schmidt reported that he and Dr. Green attended the first Higher Education Summit in Chicago hosted by the IBHE (Illinois Board of Higher Education) last week. He said that it was very informative. He reported that the legislators are convinced about the value of an education, but the people in the state of Illinois are not convinced. Basically, funding for next year (FY-2007) will be flat.

President Schmidt also stated that he attended the Illinois Council of Presidents (ICOP) last Friday in Chicago. It was reported that the Pension Reform law may have a modification in the future. The Baccalaureate Degree Access Task Force delivered their study and recommendations. The Task Force is not recommending that the community colleges pursue Baccalaureate Degrees at this time and that instead they work with their four year counterparts on education agreements’, etc.

Lastly, President Schmidt reported that the state may sell ISAC bonds without the approval of the legislators. ICCTA is opposed to this as is the ICOP.

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VICE PRESIDENT OF  
ACADEMIC SERVICES:

Mr. Larry Benne reported that enrollment for spring semester has begun. Benne said that Galesburg School District received a Reading Grant and thus Galesburg invited national minority authors to speak at their schools and to the community. Benne stated that numerous CSC faculty participated in the readings. Before the author's visits, Mr. Wendel Hunigan presented an orientation on Diversity to Galesburg Schools. This orientation permitted a better understanding to staff and students on minorities. Benne said the Galesburg School District greatly appreciated CSC's assistance.

VICE PRESIDENT OF  
STUDENT SERVICES:

Mr. Steve Norton reported that spring registration is under way and he appreciates the hard work of the staff and the faculty. There appears to be more students wanting to see a counselor. Norton stated that with the hiring of a Retention Specialist tonight, CSC is gearing up for better opportunities for our students. Norton praised the Women's Cross Country Team for an excellent season. Lastly, Norton reported that the CSC Classic Basketball Tournament will be held this weekend.

VICE PRESIDENT OF  
TECHNOLOGY  
SERVICES:

Mr. Samuel Sudhakar reported that CSC will be taking advantage of new PRI and Centrex technologies available from Gallatin River Communications and upgrading our system in the next month. This new system will result in lower fixed monthly charges as well as better tracking of incoming calls. Sudhakar said that CSC is in the process of implementing the facilities management software which will allow CSC to accurately report facilities usage and give us timely data for future facility expansions. He reported that the final phase, Phase III of the EduNet project, is nearing completion and is expected to be completed by the end of November. Derbytech will then concentrate on bringing the commercial part of their network into the College district, starting with Internet access for city councils that have allowed EduNet antennas on their public structures.



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VICE PRESIDENT OF  
ADMINISTRATIVE  
SERVICES:

Dr. Lori Sundberg reported that CSC has still not received any of Senator Durbin's \$100,000 that he promised from the Department of Labor (DOL). She is continuing to work with the DOL to secure this funding, but is not optimistic.

ADMINISTRATIVE  
REPORTS:

The following administrators gave reports: Mr. Mike Walters, Ms. Robin DeMott, Ms. Gena Alcorn, and Ms. Sherry Berg.

ICCTA  
REPRESENTATIVE:

Mr. John Huston reported that he attended the ICCTA Meeting November 11 and 12 at the Swissôtel in Chicago. The seminar focused on *Effective Media Relations: Part 2*. Huston distributed the recommendations of the Baccalaureate Degree Access Task Force. Huston said that the ICCTA agreed to support additional funding for a restricted Disadvantage Student Success grant. He reported that an Illinois Community College System Homeland Security and Emergency Response Institute will be held February 21 & 22, 2006, at the Crowne Plaza in Springfield. Huston stated that currently eight community colleges in Illinois are seeking presidents. Huston reminded everyone that the ACCT National Legislative Summit will be held in Washington, D.C. on February 5-8. He said that the May 2006 ICCTA Lobby Day may be moved to March due to the early adjournment of the Illinois General Assembly.

STUDENT  
REPRESENTATIVE:

Ms. Paige Rohweder reported that she attended the SAC (Student Advisory Committee) Meeting in Chicago last weekend. As Chair of the Awards and Recognition Sub-committee, she has spearheaded two new continuous awards. The two awards will be *Administrator of the Year* and *Program of the Year*. She is looking forward to the process and will be researching and preparing criteria for the awards shortly. Rohweder said that SAC drafted a statement in support of opposing attempts to privatize Illinois' student loan programs. She reported that SGA is holding a Food Drive through December 9. To promote this drive, the SGA will live outside this weekend. Their goal is to collect 500 nonperishable items. Rohweder said that the SGA will have a "Night-Student" Recognition week during finals. It will be held in the Crist Student Center with free refreshments.

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STAFF

REPRESENTATIVE: Ms. Angela Strom reported that the Registration Office is busy registering for spring and summer semesters. To date, it appears that Pre-Summer enrollment is up.

BOARD REPORTS:

Mr. Jack Ball reported that he attended the Foundation Fall Extravaganza and it was a wonderful event. He thanked Ms. Gena Alcorn and the Foundation staff for a well organized event. He also thanked both IBB teams for a job well done on the SEA Contract Extension.

Mr. John Kraus commended Dr. Lori Sundberg, Mr. Larry Byrne, Ms. Lisa Blake, and Ms. Gena Alcorn for jobs well done.

Mr. Tom Colclasure also commended everyone for jobs well done. Dr. D. Wayne Green reported that he attended the Higher Education Summit in Chicago hosted by the IBHE (Illinois Board of Higher Education). He was impressed with the Boeing speaker.

Removed  
Request for  
Closed Session:

The Closed Session (#22) was removed from the Agenda.

ADJOURNMENT

9:34 p.m.:

Mr. Bruce Lauerma moved and Mr. John Kraus seconded that the meeting be adjourned to the next regular meeting of the Board or to the call of the Chairperson.

MOTION:

Voice vote – motion carried.